IEEE’s technical publications shall include original material, which appears only once in the archival literature. Nevertheless, it is common in technical publishing for material to be presented at various stages of its evolution by publishing early ideas in a workshop, more developed work in a conference, and most fully developed contributions as journal or transactions articles. IEEE recognizes the importance of this evolutionary publication process as a significant means of scientific communication and fully supports this publishing paradigm, but IEEE requires that this evolutionary process be fully referenced. Accordingly, the publication in an IEEE periodical of original technical material contained in a conference article or articles is permitted provided that:

1. The manuscript contains **substantial additional technical material**. This must be justified based on one or more of the following: new theoretical or experimental results, enhanced modeling and characterization, descriptions of new applications, better placing the study in its context, greater depth of discussion, more elaborate analysis of results and additional references.

2. As a guideline for authors, the Transactions on Ultrasonics, Ferroelectrics and Frequency Control (T-UFFC) have set the quantitative threshold for **substantial additional technical material** to be 40-50%. Final validation that this guideline is respected is at the discretion of the Editor-in-Chief.

3. The conference version(s) must be declared when submitting the journal paper in two places: (i) in the cover letter to the Editor-in-Chief together with a specific statement describing the differences between the submitted journal manuscript and the original conference paper (ii) in the journal paper through an appropriate citation to the conference paper(s). The conference paper(s) must be uploaded as supporting document(s).

4. IEEE policy now requires that all IEEE content be screened for possible plagiarism. Therefore, all submissions will be screened via CrossCheck – which compares submitted manuscripts against a large database of published technical papers (as well as over 6 billion Web pages), and provides editors with a summary report that highlights any similarity to previously published work.

5. If responding to a Special Issue call:
   a. All special issue manuscripts shall undergo the standard peer review process.
   b. The article should be identified as Manuscript Type “Special Issue” during submission.
   c. Late manuscripts may or may not be included in the special issue, depending on whether the review of the manuscript is completed in time for the special issue. The special issue will not be delayed to accommodate late manuscripts. Manuscripts with incomplete reviews shall be included in a subsequent regular issue, if accepted.


T-UFFC Editor-in-Chief [S.Freear@leeds.ac.uk](mailto:S.Freear@leeds.ac.uk)

Oct 2016 ver 1.2